

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

September 20, 2017

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order**—The meeting was called to order at 3:04 p.m. by Board President, Deann Hobson.
- B. Flag Salute**
- C. Roll Call**
Board: **President: Deann Hobson—Present**
 Clerk: Jason Duque—Present
 Member: Lynne Peterson—Present

 CBO: Tami Peterson—Present
 Teacher/Principal: Kari Skidmore—Present
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**—Moved, seconded (Peterson/Duque), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

II. Public Hearing

Scheduled Public Hearing—Public Hearing Regarding the Sufficiency and Insufficiency of Instructional Materials—The adoption of Resolution #17-18-03 is necessary in order to continue to receive State textbook and instructional materials funding. During the 2017-18 school year, the district had sufficient funds to purchase instructional materials for students in grades K-6th in English/Language Arts, Mathematics, History/Social Science and Science.

Moved, seconded (Hobson/Peterson), and unanimously carried to open the Public Hearing at 3:06 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

Moved, seconded (Hobson/Peterson), and unanimously carried to close the Public Hearing at 3:06 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. VCOE—In accordance with Ed. Code Sections 52070 and 42127, the VCOE has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of Santa Clara Elementary School

District for fiscal year 2017-18. The County Superintendent of Schools has approved the 2017-18 LCAP and adopted budget based on their review.

D. CBO Report

E. Classroom Visitation

F. Principal's Report

1. **Art/Music Programs**—All S.C. students will participate in art and music classes this year. We will showcase the art at an Open House/Art Fair and music at our Winter Music Program and at our Promotion Celebration. All students will work with a drama coach and choreographer and perform in a spring musical production. We will feature an “Artist and a Composer of the Month”.
2. **Enrichment/Tutoring Programs**—Students were recommended for tutoring groups based on performance in the classroom, on district assessment, and on state testing.
3. **PTO/SSC Report**—The agendas/minutes are included for the Board’s review.
4. **Parent letters**-The principal letters are included for the Board’s review.

G. Enrollment--There are 58 students enrolled for the 2017-18 school year; 17 K-1st, 17 2nd-3rd, and 24 4th-6th.

H. Calendar

1. October Calendar

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of August 16, 2017 regular meeting**
2. **Finance and Purchasing**
2.1 Monthly Board Report

Moved, seconded (Duque/Peterson), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

B. Old Business

1. **Review, discussion, and approval of Board Policy 5145.7/Administrative Regulations 5145.7—Sexual Harassment**—The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination—
2nd Read. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

C. New Business

1. **Review, discussion, and approval of Vicenti, Lloyd & Stutzman, LLP—Addendum to Contract for Professional Services effective June 1, 2017. Recommend approval.**

Moved, seconded (Duque/Peterson), and unanimously carried to approve the Addendum to Contract for Professional Services. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

2. **Review, discussion, and approval of Ventura County Office of Education—Amended Agreement for Psychological and Speech Services 2017-18. Recommend approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Amended Agreement for Psychological and Speech Services. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

3. **Review, discussion, and approval of asphalt project—Repaving of staff parking lot and new paving of extension of parking lot to tree line. Recommend approval.**

Moved, seconded (Duque/Peterson), and unanimously carried to approve the asphalt project. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

4. **Review and discussion of S.C. Technology Plan—1st Read planning and revisions for S.C. Technology Plan 2017-2020. Recommend discussion.**

Revisions were discussed. No action was taken.

D. Resolutions

1. **Resolution #17-18-03—Sufficiency or Insufficiency of Instructional Materials**

The Board must make a determination by resolution as to whether each pupil in the district has sufficient instructional materials in reading/language arts, mathematics, science, and history-social science that are consistent with the content cycles of the curriculum frameworks. If the Board determines that the District does not meet the criteria then information on the reasons why the District does not meet the established criteria must be provided. At the same time, the Board must outline the action that will be taken to insure that each pupil will have sufficient materials.

Recommend approval.

Moved, seconded (Duque/Peterson), and unanimously carried to approve Resolution #17-18-03. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

Adjourn to Executive Session for matters of Personnel (Govt. Code Section 54957)

Teacher/Principal, Kari Skidmore, Board letter.

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

The next regular meeting is scheduled October 18, 2017 at 3:00 p.m.

VIII. Adjournment--Moved, seconded (Duque/Peterson), and unanimously carried to Adjourn at 3:55 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0