

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

September 16, 2015

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order**—The meeting was called to order at 3:00 p.m. by Board President, Jason Raley.
- B. Flag Salute**
- C. Roll Call**
Board: **President: Dr. Jason Raley--Present**
 Clerk: Lynne Peterson--Absent
 Member: Deann Hobson--Present

 CBO: Tami Peterson--Present
 Teacher/Principal: Kari Skidmore--Present
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**—Moved, seconded (Hobson/Raley), and unanimously carried to approve the agenda. (Hobson-aye, Raley-aye) 2-0

II. Public Hearing

Scheduled Public Hearing—Public Hearing Regarding the Sufficiency and Insufficiency of Instructional Materials—The adoption of Resolution #15-16-02 is necessary in order to continue to receive State textbook and instructional materials funding. During the 2015-16 school year, the district had sufficient funds to purchase instructional materials for students in grades K-6th in English/Language Arts, Mathematics, History/Social Science and Science.

Moved, seconded (Hobson/Raley), and unanimously carried to open the Public Hearing at 3:00 p.m. (Hobson-aye, Raley-aye) 2-0

Moved, seconded (Raley/Hobson), and unanimously carried to close the Public Hearing at 3:01 p.m. (Hobson-aye, Raley-aye) 2-0

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

- C. Correspondence**
 - 1. **FCMAT**—Santa Clara has qualified for the 2014-15 California Longitudinal Pupil Achievement Data System (CALPADS) Data Management Recognition for our support for the submission and maintenance of high-quality data as per the letter dated 9/26/15.
- D. CBO Report**
- E. Classroom Visitation**
- F. Principal’s Report**
 - 1. **Art/Music/Drama Programs**—All S.C. students will participate in art, music, and drama classes this year. We will showcase the art at an Open House/Art Fair 5/19, music at our Winter Music Program 12/17 and at our Promotion Celebration 6/9, and drama at a spring play. We will feature an “Artist and a Composer of the Month”.
 - 2. **Enrichment/Tutoring Programs**—Students were recommended for enrichment/tutoring groups based on performance in the classroom, on district assessment, and on state testing.
 - 3. **Professional Development**—Credentialed staff will participate in Common Core training on October 12th at the VCOE as part of the Small School Districts’ Professional Learning Community (PLC.)
 - 4. **PTO/SSC Report**—The agendas/minutes are included for the Board’s review.
 - 5. **Parent letters**-The principal letters are included for the Board’s review.
- G. Enrollment--There are 56 students enrolled for the 2015-16 school year; 17 K-1st, 16 2nd-3rd, and 23 4th-6th.**
- H. Calendar**
 - 1. **October Calendar**

IV. Action Items

- A. Approval of Consent Agenda**
 Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.
 - 1. **Minutes of August 19, 2015 regular meeting**
 - 2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report**

Moved, seconded (Hobson/Raley), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Raley-aye) 2-0

- B. Old Business**

- C. New Business**

- 1. **VCOE Agreement for Psychological and Speech Services 2015-16**
Recommend approval.

Moved, seconded (Raley/Hobson), and unanimously carried to approve the VCOE Agreement for Psychological and Speech Services 2015-16. (Hobson-aye, Raley-aye) 2-0

- 2. **Briggs Inter-Agency Agreement for lunch services 2015-16.**
Recommend approval.

Moved, seconded (Hobson/Raley), and unanimously carried to approve the Briggs Inter-Agency Agreement for Lunch Services 2015-16. (Hobson-aye, Raley-aye) 2-0

- 3. **RGSE inc. Structural Contract for structural engineering services for handball wall.**
Recommend approval.

Moved, seconded (Hobson/Raley), and unanimously carried to approve the RGSE inc. Structural Contract. (Hobson-aye, Raley-aye) 2-0

- 4. Los Padres Outdoor School Learning for Life Contract for 2015-16. Recommend approval.**

Moved, seconded (Hobson/Raley), and unanimously carried to approve the Los Padres Outdoor School Learning for Life Contract for 2015-16. (Hobson-aye, Raley-aye) 2-0

D. Resolutions

1. Resolution #15-16-02—Sufficiency or Insufficiency of Instructional Materials

The Board must make a determination by resolution as to whether each pupil in the district has sufficient instructional materials in reading/language arts, mathematics, science, and history-social science that are consistent with the content cycles of the curriculum frameworks. If the Board determines that the District does not meet the criteria then information on the reasons why the District does not meet the established criteria must be provided. At the same time, the Board must outline the action that will be taken to insure that each pupil will have sufficient materials.

Recommend approval.

Moved, seconded (Raley/Hobson), and unanimously carried to approve Resolution #15-16-02. (Hobson-aye, Raley-aye) 2-0

E. Personnel

- 1. Music Instructor/Substitute Teacher #--Ratify the hiring Elizabeth Neal for the positons. Recommend approval.**

Moved, seconded (Hobson/Raley), and unanimously carried to approve the Music Instructor/Substitute Teacher. (Hobson-aye, Raley-aye) 2-0

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

The next regular meeting is scheduled October 21, 2015 at 3:00 p.m.

VIII. Adjournment—The meeting was adjourned at 3:27 p.m.