

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING
May 17, 2017
3:00 p.m.
Santa Clara Schoolhouse**

I. Preliminary

A. Call to Order—The meeting was called to order at 3:03 p.m. by Board President, Deann Hobson.

B. Flag Salute

C. Roll Call

**Board: President: Deann Hobson--Present
Clerk: Jason Duque--Present
Member: Lynne Peterson—Present 3:05 p.m.**

CBO: Tami Peterson--Present

Teacher/Principal: Kari Skidmore—Present

Parent: Larissa Nelson

Alliance Building Solutions Inc. Rep., Jake Torres

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda—Moved, seconded (Duque/Hobson), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye) 2-0

II. Public Hearing

A. Public Hearings

- 1. Local Control Accountability Plan (LCAP)**
- 2. 2017-18 Proposed Budget**

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

- 1. VCOE—In accordance with Ed. Code Section 42131, the VCOE has accepted the positive certification submitted by the district based on the second interim report.**

D. Classroom Visitation

E. CBO Report

1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP)—Administration met with VCOE staff on 3/7/17 to review LCAP. The District held a stakeholder meeting on 3/13/17. A Public Hearing will be held for the LCAP and the proposed budget on 5/17/17 and both will be presented to the board for approval on 6/14/17.

F. Principal's Report

- 1. PTO/SSC**—The agendas and minutes are included for the Board's review.
- 2. Parent letters**—The principal letters that have been sent to date are included.
- 3. Safety Inspection**—Safety Specialist/Inspector, Ken Kopkin, from the Ventura County Schools Self-Funding Authority conducted a safety inspection of S.C. on 4/7/17. An Inspection Report of findings was received on 4/18/17. Teacher/Principal, Kari Skidmore, sent a Response to the Report on 4/18/17. The Inspection Report and Response are included for the Board's review.

G. Enrollment—There are 54 students enrolled for the 2016-17 school year; 16 K-1st, 15 2nd-3rd, and 23 4th-6th.

H. Calendar

- 1. June 2017 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of April 20, 2016 regular meeting**
- 2. Finance and Purchasing**
 - 2.1 Monthly Board Report**
 - 2.2 Check Register**
 - 2.3 2016-17 Salary Schedules**

Moved, seconded (Peterson/Duque), and unanimously carried to approve the consent agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

B. Old Business

1. Alliance Building Solutions Inc.—Installation Agreement dated effective 5/17/17 for the use off the Prop 39, Energy Efficiency Program Funds.

No action taken.

C. New Business

D. Resolutions

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

- *Personnel (Govt. Code Section 54957)**
- *Collective Bargaining (Govt. Code Section 3549.1)**
- *Discipline (Ed. Code Sections 35146 and 48918(c))**
- *Litigation (Govt. Code 54956.9)**
- *Real Property (Govt. Code Section 54956.8)**

Adjourn to Executive Session under Personnel (Govt. Code Section 54957) to consider the status of the goals and objectives for Teacher/Principal, Kari Skidmore.

Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn to Executive Session at 3:50 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

VI. Return From Executive Session

Moved, seconded (Hobson/Peterson), and unanimously carried to return from Executive Session at 3:50 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

VII. Advance Planning

A. Suggested Agenda Items

- 1. 2017-18 LCAP**
- 2. 2017-18 Budget**
- 3. Prop 39**
- 4. Resolutions**

B. Future Meeting Dates

- 1. The next regular meeting is scheduled for June 14, 2017.**

VIII. Adjournment

Moved, seconded (Hobson/Peterson), and unanimously carried to adjourn at 3:57 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0