

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING
May 16, 2018
3:00 p.m.
Santa Clara Schoolhouse**

I. Preliminary

- A. Call to Order—The meeting was called to order at 3:00 p.m. by Board President, Jason Duque.**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Jason Duque—Present**
 - Clerk: Lynne Peterson—Present**
 - Member: Deann Hobson--Present**

 - CBO: Tami Peterson—Present**
 - Teacher/Principal: Kari Skidmore—Present**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

II. Public Hearing

A. Public Hearings

- 1. Local Control Accountability Plan (LCAP)**
- 2. 2018-19 Proposed Budget**

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

- 1. VCOE—In accordance with Ed. Code Section 42131, the VCOE has accepted the positive certification submitted by the district based on the second interim report.**
- 2. California State Controller—The Certification Letter for Fiscal Year 2016-17 was received on 5/7/18.**

D. Classroom Visitation

E. CBO Report

1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP)—Administration met with VCOE staff on 3/4/18 to review LCAP. The District held a stakeholder meeting on 3/9/18. A Public Hearing will be held for the LCAP and the proposed budget on 5/16/18 and both will be presented to the board for approval on 6/20/18.

F. Principal's Report

- 1. PTO/SSC**—The agendas and minutes are included for the Board's review.
- 2. Parent letters**—The principal letters that have been sent to date are included.
- 3. Safety Inspection**--Safety Specialist/Inspector, Ken Kopkin, from the Ventura County

G. Enrollment-- There are 57 students enrolled for the 2017-18 school year; 17 K-1st, 17 2nd-3rd, and 23 4th-6th.

H. Calendar

- 1. June 2018 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of April 18, 2018 regular meeting**
- 2. Finance and Purchasing**
 - 2.1 Monthly Board Report**
 - 2.2 Check Register**
 - 2.3 2017-18 Salary Schedules**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

B. Old Business

- 1. Painting Bids**
 - a. Maxson Painting**
 - b. Gold Coast Painting, Inc.**
 - c. Rainwater Painting**
 - d. Escobedo Painting**

Moved, seconded (Duque/Peterson), and unanimously carried to approve Escobedo Painting Bid. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

C. New Business

- 1. Sink Restoration and Repair**
 - a. Classic Tub Repairs, Inc.**
 - b. White Rock**

The Board directed Teacher, Principal, Kari Skidmore, to research further and bring to next meeting.

2. Ventura County Plan for Expelled Students Triennial Update June 2018-2021—California Education Code Section 48926 requires that each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.
Recommend approval.

Moved, seconded (Peterson/Hobson), and unanimously carried to approve the Ventura County Plan for Expelled Students Triennial Update June 2018-2021. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

D. Resolutions

1. Resolution #17-18-08—Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting “Specification of the Election Order” to be held on November 6, 2018. **Recommend discussion/approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve Resolution #17-18-08. (Duque-aye, Hobson-aye, Peterson-aye) 3-0

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 2018-19 LCAP

2. 2018-19 Budget

B. Future Meeting Dates

1. The next regular meeting is scheduled for June 20, 2018.

VIII. Adjournment--Moved, seconded (Duque/Hobson), and unanimously carried to Adjourn at 3:30 p.m. (Duque-aye, Hobson-aye, Peterson-aye) 3-0