

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

March 16, 2016

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order—The meeting was called to order at 3:04 p.m. by Board President, Jason Duque.**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Jason Duque--Present**
 - Clerk: Lynne Peterson--Absent**
 - Member: Deann Hobson--Present**

 - CBO: Tami Peterson--Present**
 - Teacher/Principal: Kari Skidmore—Present**

 - Parent—Katie Brokaw**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- C. F. Approval of Agenda—Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye) 2-0**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

Parent, Katie Brokaw, attended the Caltrans meeting and addressed the board about the 126 project.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

- 1. The Legislative Analyst's Office—The report dated January 27, 2016 gives a detailed evaluation of the School District of Choice Program. The DOC Program will sunset July 1, 2017, unless reauthorized by the Legislature.**
- 2. Ventura County Schools Business Services Authority—Education Code 41001 requires most school district funds to be deposited into the County Treasury. Government Code 53646 declares that local agencies, including joint power authorities, may issue quarterly reports containing the required investment information. The report dated March 11, 2016 is for the quarter ending December 31, 2015.**

D. CBO Report

- 1. Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP)**—The District will hold a stakeholder meeting on 3/14/16. Administration will meet with VCOE staff on 4/22/16 to review LCAP.

E. Principal's Report

- 1. Professional Development Common Core Standards**—S.C. teachers attended the professional development day at S.C on 3/7/16. The teachers and principal received training on the Common Core Math Pilot and continued work on EADMS and CAASPP.
- 2. PTO**—The agendas and minutes are included for the Board's review.
- 3. SSC (LCAP/LCFF)**—The meeting was held on 3/14/16. The agenda and minutes are included for the Board's review.
- 4. Parent letters**-The principal letters that have been sent to date are included.
- 5. CAASPP**—Students in grades 3rd-6th will participate in testing 5/2/16-5/13/16. The District has contracted with VCOE to set up a virtual desktop that is secure for the testing. Students have been taking practice in Language Arts and Math.
- 6. 6th Grade Council**—The group donated \$257.49 to Charity Water on 2/5/16. Funds were raised by students at Santa's Secret Workshop.
- 7. CA Department of Transportation**—Written comment was sent to CalTrans on February 24, 2016, by School Board President, Jason Duque, on behalf of the Santa Clara Elementary School Board stating opposition to the proposed roundabout in front of the schoolhouse.

- F. Enrollment-- There are 55 students enrolled for the 2015-16 school year; 16 K-1st, 16 2nd-3rd, and 23 4th-6th.**

G. Calendar

- 1. April Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended. **Recommend approval.**

- 1. Minutes of February 17, 2016 regular meeting and Minutes of March 3, 2016 special meeting**
- 2. Finance and Purchasing**
 - 2.1 Monthly Board Report**
 - 2.2 Check Register**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye) 2-0

B. Old Business

C. New Business

- 1. Comprehensive School Safety Plan 2015-16**—Developed with input from SSC. **Recommend approval.**
Moved, seconded (Duque/Hobson), and unanimously carried to approve the Comprehensive School Safety Plan 2015-16. (Duque-aye, Hobson-aye) 2-0
- 2. Target Donations**—Take Charge of Education in the amount of \$91.76 and Scholarship America in the amount of \$700 to be deposited in #9079 and used for the K-6th Secret Field Trip. **Recommend approval.**
Moved, seconded (Hobson/Duque), and unanimously carried to approve the Target Donations. (Duque-aye, Hobson-aye) 2-0

3. **State Water Resources Control Board**—System Number 5601405-2016 Sanitary Survey Report dated February 18, 2016, and Response Form, dated March 3, 2016, including a Water Quality Emergency Notification Plan is included for the Board’s review. **Recommend discussion/approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the State Water Resources Control Board Response. (Duque-aye, Hobson-aye) 2-0

D. Resolutions

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

- *Personnel (Govt. Code Section 54957)
- *Collective Bargaining (Govt. Code Section 3549.1)
- *Discipline (Ed. Code Sections 35146 and 48918(c))
- *Litigation (Govt. Code 54956.9)
- *Real Property (Govt. Code Section 54956.8)

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. Water System

B. Future Meeting Dates

The next regular meeting is scheduled for April 20, 2016.

VIII. Adjournment—Moved, seconded (Duque/Hobson), and unanimously carried to adjourn the meeting at 3:45 p.m. (Duque-aye, Hobson-aye) 2-0