

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

February 21, 2018

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

- A. Call to Order—The meeting was called to order at 3:20 p.m. by Board President, Jason Duque.**
- B. Flag Salute**
- C. Roll Call**
 - Board: President: Jason Duque—Present**
 - Clerk: Lynne Peterson—Absent**
 - Member: Deann Hobson--Present**

 - CBO: Tami Peterson—Present**
 - Teacher/Principal: Kari Skidmore—Present**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda—Moved, seconded (Hobson/Duque), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye) 2-0**

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

President, Jason Duque, attended the Toland Optimization Plan Meeting at VRSD.

C. Classroom Visitation

- 1. Science Fair Presentation—The Santa Clara Science Fair winners will be at the meeting to present their boards.**
- 2. Spelling Bee—The Champion and Alternate will be announced.**

D. Correspondence

- 1. VCOE—In accordance with Ed. Code Section 42131, the VCOE has accepted the positive certification submitted by the district based on the first interim report for the period ending 10/31/17.**

2. Ed Arguelles—St. Francis Dam Disaster Candlelight Memorial will be held on March 12, 2018, at 7:00 p.m. at Ebell Park in Santa Paula. Santa Clara Elementary will participate in the memorial.

3. Ventura County Office of Education (VCOE)—A Certificate of Meritorious Public Service was awarded to Board Member, Deann Hobson, for 24 years of service as a member of the Governing Board of Santa Clara Elementary by Ventura County Superintendent of Schools, Stanley C. Mantooth and Ventura County School Boards Association President, Christina Urias.

E. CBO Report

1. Local Control Funding Formula/Local Control Accountability Plan—The CBO will provide current information regarding the LCFF and the LCAP for Board discussion.

F. Principal's Report

1. PTO—The agenda/minutes are included for the Board's review.

2. Parent letters—The principal letters that have been sent to date are included.

G. Enrollment-- There are 58 students enrolled for the 2017-18 school year; 17 K-1st, 17 2nd-3rd, and 24 4th-6th.

H. Calendar

1. March Calendar

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of January 17, regular meeting

2. Finance and Purchasing

2.1 Monthly Board Report

2.2 Check Register

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consent Agenda. (Duque-aye, Hobson-aye) 2-0

B. Old Business

C. New Business

1. Second Interim Report 2017-2018—The interim report was based upon and reviewed using the state-adopted Criteria and Standards pursuant to Education Code sections 33129 and 42130. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Second Interim Report 2017-2018. (Duque-aye, Hobson-aye) 2-0

2. Consolidated Application 2017-18 It is the District's intent to apply for: Title II, Part A Teacher Quality ESEA Sec. 2104; Title III Part A English Learner, Title V Subpart 1 REAP Flexibility, and Title V, Subpart 1, Small Rural School Achievement, ESEA Sec 5211. **Recommend discussion/approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Consolidated Application 2017-18. (Duque-aye, Hobson-aye) 2-0

3. VCOE Proposal for IT Services—The contract in the amount of \$4,500 begins July 1, 2017 through June 30, 2018, with scheduled quarterly review of service effectiveness. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the VCOE Proposal for IT Services. (Duque-aye, Hobson-aye) 2-0

4. Obsolete laptops—Disposal of 12 refurbished hp laptops donated by Amgen in 2013—**Recommend discussion/approval.**

Moved, seconded (Hobson/Duque), and unanimously carried to approve the Obsolete laptops. (Duque-aye, Hobson-aye) 2-0

5. Outdoor School Contract—Santa Clara students in the 5th/6th grades are given the opportunity to attend outdoor science camp February 27-March 2, 2018. **Recommend discussion/approval.**

Moved, seconded (Duque/Hobson), and unanimously carried to approve the Outdoor School Contract. (Duque-aye, Hobson-aye) 2-0

D. Resolutions

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. Toland Optimization Plan Response

B. Future Meeting Dates

The next regular meeting is scheduled for March 21, 2018.

VIII. Adjournment--Moved, seconded (Duque/Hobson), and unanimously carried to Adjourn at 4:10 p.m. (Duque-aye, Hobson-aye) 2-0