

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

October 21, 2015

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

A. Call to Order—The meeting was called to order at 3:05 p.m. by Board President, Jason Raley.

B. Flag Salute

C. Roll Call

Board: President: Jason Raley--Present

Clerk: Lynne Peterson--Present

Member: Deann Hobson--Absent

CBO: Tami Peterson--Present

Teacher/Principal: Kari Skidmore--Present

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda—Moved, seconded (Peterson/Raley), and unanimously carried to approve the agenda. (Peterson-aye, Raley-aye) 2-0

II. Public Hearing

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. Controller of CA—The Lottery Education Apportionment grand total year to date for year ending 6/30/15 in the amount of \$10, 250 was received on 10/8/15.

D. CBO Report

E. Classroom Visitation

F. Principal's Report

1. William's Quarterly Report—The quarterly report was submitted for October 2015. No complaints were filed during the quarter.

2. PTO/SSC Report—The agendas/minutes are included for the Board's review.

3. **Parent letters**—The principal letters are included for the Board’s review.

G. **Enrollment**--There are 55 students enrolled for the 2015-16 school year; 16 K-1st, 16 2nd-3rd, and 23 4th-6th.

H. **Calendar**

1. **November Calendar**

IV. **Action Items**

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of September 16, 2015 regular meeting**
2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report September 2015**

Moved, seconded (Raley/Peterson), and unanimously carried to approve the Consent Agenda. (Peterson-aye, Raley-aye) 2-0

B. **Old Business**

C. **New Business**

1. **Vicenti, Lloyd, & Stutzman LLP**—Addendum to Contract—Preparation of government-wide statements for the Ventura County Schools Business Services Authority and their member Districts. The estimated fee for Santa Clara is \$750. **Recommend approval.**

Moved, seconded (Peterson/Raley), and unanimously carried to approve the Vicenti, Lloyd, & Stutzman LLP—Addendum to Contract. (Peterson-aye, Raley-aye) 2-0

2. **Interface Children and Family Services**—Renewal of the MOU for school year 2015-16. The purpose of the MOU is to establish and maintain a provision of service relationship between the two parties to facilitate Youth Services, Family Violence Intervention Services, and Mental Health Services. **Recommend approval**

Moved, seconded (Raley/Peterson), and unanimously carried to approve the MOU. (Peterson-aye, Raley-aye) 2-0

D. **Resolutions**

1. **Resolution #14-15-03 National Red Ribbon Week**—Santa Clara will observe the week of 10/19/15-10/23/15 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend approval**

Moved, seconded (Peterson/Raley), and unanimously carried to approve Resolution #14-15-03. (Peterson-aye, Raley-aye) 2-0

2. **Resolution #14-15-04 Character Education Month**—Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend approval**

Moved, seconded (Raley/Peterson), and unanimously carried to approve Resolution #14-15-04. (Peterson-aye, Raley-aye) 2-0

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

*Personnel (Govt. Code Section 54957)

*Collective Bargaining (Govt. Code Section 3549.1)

*Discipline (Ed. Code Sections 35146 and 48918(c))

*Litigation (Govt. Code 54956.9)

*Real Property (Govt. Code Section 54956.8)

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. 1st Interim

2. CUPCAA

3. CAASPP

4. Common Core

B. Future Meeting Dates

The next regular meeting is scheduled November 18, 2015 at 3:00 p.m.

VIII. Adjournment—The meeting was adjourned at 3:25 p.m.