

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT  
BOARD OF EDUCATION  
20030 E. TELEGRAPH ROAD  
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES  
REGULAR BOARD MEETING**

**October 19, 2016**

**3:00 p.m.**

**Santa Clara Schoolhouse**

**I. Preliminary**

**A. Call to Order—The meeting was called to order at 3:01 p.m. by Board President, Jason Duque.**

**B. Flag Salute**

**C. Roll Call**

**Board: President: Jason Duque--Present**

**Clerk: Lynne Peterson--Present**

**Member: Deann Hobson--Present**

**CBO: Tami Peterson--Present**

**Teacher/Principal: Kari Skidmore--Present**

**D. Introductions**

**E. Emergency Additions to the Agenda**

**F. Approval of Agenda—Moved, seconded (Hobson/Peterson), and unanimously carried to approve the agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**II. Public Hearing**

**III. Information Items**

**A. Other Parties Desiring to Address the Board**

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

**B. Board Members Unscheduled Items**

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

**C. Correspondence**

**D. CBO Report**

**E. Classroom Visitation**

**F. Principal's Report**

**1. William's Quarterly Report—The quarterly report was submitted for October 2016. No complaints were filed during the quarter.**

**2. PTO/SSC Report—The agendas/minutes are included for the Board's review.**

**3. Parent letters—The principal letters are included for the Board's review.**

G. **Enrollment--**There are 56 students enrolled for the 2016-17 school year; 16 K-1<sup>st</sup>, 16 2<sup>nd</sup>-3<sup>rd</sup>, and 24 4<sup>th</sup>-6<sup>th</sup>.

H. **Calendar**

1. **November Calendar**

IV. **Action Items**

A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of September 14, 2016 regular meeting**
2. **Finance and Purchasing**
  - 2.1 **Monthly Board Report September 2016**

**Moved, seconded (Peterson/Hobson), and unanimously carried to approve the consent agenda. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

B. **Old Business**

1. **Educator Effectiveness Plan, SB 103 and AB104**—Funding in the amount of \$3,666 will be spent in the 2016-17 school year for Common Core Math Training. **Recommend approval.**

**Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Educator Effectiveness Plan, SB 103 and AB104. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

2. **Prop 39 Funds**—Plan for the use of the Prop 39 Funds. **Recommend discussion.**

**The Board gave direction to CBO, Tami Peterson, to proceed with the RFQ.**

C. **New Business**

1. **VCOE**—Agreement for Psychological and Speech Services 2016-17. **Recommend approval.**

**Moved, seconded (Peterson/Hobson), and unanimously carried to approve the VCOE Agreement for Psychological and Speech Services 2016-17. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

2. **Wall RFQ**—Request for Quote 2016-01 for Construction of 12 foot tall handball wall.

**Recommend approval.**

**The Board gave direction to Teacher/Principal, Kari Skidmore, to get a bid for fencing.**

D. **Resolutions**

1. **Resolution #16-17-03 National Red Ribbon Week**—Santa Clara will observe the week of 10/19/15-10/23/15 by encouraging all citizenry in celebrating healthy choices and positive models for living drug free. **Recommend approval.**

**Moved, seconded (Peterson/Hobson), and unanimously carried to approve Resolution #16-17-03 National Red Ribbon Week. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

2. **Resolution #16-17-04 Character Education Month**—Santa Clara will recognize October as Character Education Month by providing a comprehensive curriculum that promotes a common core of personal and social values as the basis of good character. **Recommend approval.**

**Moved, seconded (Duque/Peterson), and unanimously carried to approve Resolution #16-17-04 Character Education Month. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**E. Personnel**

**1. Long Term Substitute Teacher --Ratify the hiring Lori Romero for the positons. Recommend approval.**

**Moved, seconded (Duque/Peterson), and unanimously carried to approve the Long Term Substitute Teacher. (Duque-aye, Hobson-aye, Peterson-aye) 3-0**

**V. Adjourn to Executive Session**

**In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:**

**\*Personnel (Govt. Code Section 54957)**

**\*Collective Bargaining (Govt. Code Section 3549.1)**

**\*Discipline (Ed. Code Sections 35146 and 48918(c))**

**\*Litigation (Govt. Code 54956.9)**

**\*Real Property (Govt. Code Section 54956.8)**

**VI. Return From Executive Session**

**VII. Advance Planning**

**A. Suggested Agenda Items**

**1. 1<sup>st</sup> Interim**

**B. Future Meeting Dates**

**The next regular meeting is scheduled November 16, 2016 at 3:00 p.m.**

**VIII. Adjournment--Moved, seconded (Duque/Hobson), and unanimously carried to Adjourn at 3:30 p.m. (Duque-aye, Peterson-aye) 3-0**