

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL MINUTES
REGULAR BOARD MEETING**

January 17, 2018

3:00 p.m.

Santa Clara Schoolhouse

I. Preliminary

A. Call to Order—The meeting was called to order at 3:25 p.m. by Board Clerk, Lynne Peterson.

B. Flag Salute

C. Roll Call

Board: President: Jason Duque—Absent

Clerk: Lynne Peterson—Present

Member: Deann Hobson--Present

CBO: Tami Peterson—Present

Teacher/Principal: Kari Skidmore—Present

D. Introductions

E. Emergency Additions to the Agenda

F. Approval of Agenda—Moved, seconded (Hobson/Peterson), and unanimously carried to approve the agenda. (Hobson-aye, Peterson-aye) 2-0

II. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

1. Notice of Reorganization—The Santa Clara Elementary School District Notice of Reorganization was sent to all school districts in Ventura County and the VCOE.

2. California School Boards Association—The letter dated January 5, 2018, details the work CSBA is doing to ensure school districts and county offices have the funds necessary to maintain student services as they recover from the fires.

D. Classroom Visitation

E. CBO Report

1. Local Control Funding Formula/Local Control Accountability Plan—The CBO will provide current information regarding the LCFF and the LCAP for Board discussion.

F. Principal's Report

1. **Williams Uniform Complaint**—The quarterly report was submitted to the VCOE on January 17, 2018 as per Ed. Code 35186. No complaints were filed during the quarter.
2. **PTO**—The agenda/minutes are included for the Board's review.
3. **SSC**— The agenda/minutes are included for the Board's review.
4. **Parent letters**—The principal letters that have been sent to date are included.

G. Enrollment--There are 58 students enrolled for the 2017-18 school year; 17 K-1st, 17 2nd-3rd, and 24 4th-6th.

H. Calendar

1. **February 2018 Calendar**

IV. Action Items

A. Approval of Consent Agenda

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of December 19, 2017 regular meeting**
2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report**
 - 2.2 **Check Register**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Consent Agenda. (Hobson-aye, Peterson-aye) 2-0

B. Old Business

C. New Business

1. **School Accountability Report Card (SARC)**—The SARC was prepared by Teacher/Principal, Kari Skidmore, including data from the 2016-17 school year and published in the 2017-18 school year as required by CA state law and federal NCLB requirements. The SARC is available upon request in our school office and will be posted on our website at www.scesd.k12.ca.us. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the School Accountability Report Card (SARC). (Hobson-aye, Peterson-aye) 2-0

2. **CliftonLarsonAllen, LLP**—Report on audit of financial statements and supplementary information including reports on compliance filed June 30, 2017. The attached audit has been performed in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Controller General of the United States. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the audit. (Hobson-aye, Peterson-aye) 2-0

3. **Technology Plan 2017-2021**—The education technology plan will guide Santa Clara Elementary's use of educational technology and also serve as the approved e-rate plan, 2nd Read. **Recommend approval.**

Moved, seconded (Hobson/Peterson), and unanimously carried to approve the Technology Plan 2017-2021. (Hobson-aye, Peterson-aye) 2-0

D. Resolutions

E. Personnel

V. Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

VI. Return From Executive Session

VII. Advance Planning

A. Suggested Agenda Items

1. Second Interim

B. Future Meeting Dates

The next regular meeting is scheduled for February 21, 2018.

VIII. Adjournment--Moved, seconded (Hobson/Peterson), and unanimously carried to Adjourn at 3:45 p.m. (Hobson-aye, Peterson-aye) 2-0