

**SANTA CLARA ELEMENTARY SCHOOL DISTRICT
BOARD OF EDUCATION
20030 E. TELEGRAPH ROAD
SANTA PAULA, CA. 93060**

**OFFICIAL AGENDA
REGULAR BOARD MEETING
June 15, 2016
3:00 p.m.
Santa Clara Schoolhouse**

I. Preliminary

- A. Call to Order**
- B. Flag Salute**
- C. Roll Call**
- D. Introductions**
- E. Emergency Additions to the Agenda**
- F. Approval of Agenda**

II. Public Hearings

III. Information Items

A. Other Parties Desiring to Address the Board

Individuals wishing to address the Board on non-agenda items may request permission from the Board President to speak on non-agenda items. When the board opens discussion to the public on any individual item, members of the audience are welcome to address the board on this item. Please identify yourself when recognized. Three (3) minutes are allotted to each speaker. A maximum of twenty (20) minutes may be allotted to each subject. No oral presentation shall include charges or complaints against any employee of the district, regardless of whether or not the employee is identified in the presentation by name or by another reference, which tends to identify. Charges or complaints of any employee of the district shall be made in writing to the Superintendent or Designee or President of the Board of Trustees. Persons with disabilities requiring special accommodations should contact the school's office prior to the meeting.

B. Board Members Unscheduled Items

Board members may wish to make personal reports on meetings, conferences they have attended, or raise questions for subsequent meetings.

C. Correspondence

- 1. Ventura County Board of Supervisors**—Receipt of Ventura County Reports of Investments for the months ending January 31, March 22, and March 31, 2016 were received.

D. Classroom Visitation

E. CBO Report

F. Principal's Report

- 1. Parent Letters**
The principal letters that have been sent to date are included for the Board's review.
- 2. PTO/SSC**
The agendas/minutes from the meetings are included for the Board's review.
- 5. Certificates of Appreciation**
The certificates will be presented at the meeting to Jason Duque, Lynne Peterson, Deann Hobson, and Tami Peterson for their service to the Santa Clara Elementary School Board.

- G. **Enrollment**—There are 55 students enrolled for the 2015-16 school year; 16 K-1st, 16 2nd-3rd, and 23 4th-6th. There are 56 students enrolled for the 2016-17 school year; 16 K-1st, 16 2nd-3rd, and 24 4th-6th.
- H. **Calendar**
 - 1. **August 2016 Calendar**
 - 2. **Board Meeting 2016-17 Calendar**

IV. **Action Items**

- A. **Approval of Consent Agenda**

Agenda items presented in this section compose the consent agenda and unless removed by the request of a Board member will be approved by the Board as a group as the first action on the agenda. Each item approved shall be deemed to have been read in full and adopted as recommended.

 - 1. **Minutes of May 18, 2016 regular meeting**
 - 2. **Finance and Purchasing**
 - 2.1 **Monthly Board Report**
 - 2.2 **Check Register**
- B. **Old Business**
- C. **New Business**
 - 1. **Anticipated use of 2016-17 Prop 30 Education Protection Account Funds.**

The language of Proposition 30 requires that each LEA "...shall have sole authority to determine how the moneys received from the Education Protection Account are spent in the school or schools within its jurisdiction, provided, however, that the appropriate governing board or body shall make these spending determinations in open session of a public meeting of the governing board or body and shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs." **Recommend Approval.**
 - 2. **Approval of the Consolidated Application for Funding of Categorical Aid Programs 2016-17**

It is the District's intent to apply for: Title II, part A Teacher Quality ESEA Sec. 2101; Title VI Subpart 1 REAP Flexibility, and Title VI, Subpart 1, Small Rural School Achievement, ESEA Sec 6211. **Recommend Approval.**
 - 3. **Approval of the Local Control Accountability Plan Year 2016-17**

The LCAP provides details regarding local educational agencies' actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. **Recommend Approval.**
 - 4. **Approval of the Santa Clara Elementary Financial Budget, 2016-17**

Education Code Section 42103 requires the governing board of each agency to hold a public hearing on the proposed budget. The hearing must be held any day on or before July 1, but not less than three working days following the availability of the proposed budget for public inspection. The budget has been available for public display and is submitted for board approval at this time. **Recommend Approval.**
 - 5. **Approval of Certification of Signatures Document**

Annually, at the beginning of each fiscal year, or after any reorganization or staff changes, agencies are required to declare the agent(s) authorized to sign documents, etc. **Note: Signatures of all board members will be requested at the board meeting. Recommend approval.**
 - 6. **Approval of the Addendum to Contract Letter from Vicenti, Lloyd, and Stutzman**

Services for preparation of the government-wide financial statements for 2015-16 fiscal year, in accordance with GASB Statement No. 34. **Recommend approval.**
 - 7. **Approval of the Instructional Aide Position #9**

The position is 5 hours a day/5 days a week for a total of 180 school days. The position would begin 8/1/16 and would end 6/30/17. **Recommend approval.**

8. Approval of the Music Instructor Position #11

The position is 3 hours a day/2 days a week for a total of 160 hours. The position would begin 8/1/16 and would end 6/30/17. **Recommend approval.**

9. Approval of the Instructional Aide Position # 13

The position is 3 hours a day/5 days a week for a total of 180 school days. The position would begin 8/1/16 and would end 6/30/17. **Recommend approval.**

10. Approval of the Intervention Tutor Position

The position is 2 hours a day/3 days a week for a total of 6 hours. The position would begin 8/1/16 and would end 6/30/17. **Recommend approval.**

11. Approval of the School Lunch Program Stipend

The stipend in the amount of \$2,500 would be given in two installments for organizing, completing paperwork, picking up meals, and warming and serving the meals for the 2016-17 school year.

12. 2016-17 Contracts—Recommend approval.

- a. **Redtail Groundwater Solutions, Inc. 7/1/16 to 6/30/17**
- b. **Renaissance Learning Contract 10/1/16 to 10/1/17**
- c. **VCOE Hearing Conservation & Audiology Services 7/1/16-6/30/17**
- d. **VCOE Agreement for Financial/Escape Payroll/Personnel System 7/1/16 to 6/30/17**
- e. **VCOE Student Assessment System 7/1/16 to 6/30/17**
- f. **Interface Children and Family Services MOU 9/1/16 to 7/31/17**
- g. **Briggs Elementary Agreement for Food Services 9/6/16 to 6/7/17**

13. 2016-17 Classified and Certificated Work Schedule

The calendar includes the work schedule for all classified and certificated employees of the district. **Recommend approval.**

14. Resignation of Substitute Teacher and Enrichment Instructor, Kimberly Wilson, due to relocation dated June 7, 2016. Recommend approval.

D. Resolutions—Recommend approval.

1. **Resolution #15-16-08—District of Choice for the 2016-17 School Year**
2. **Resolution #15-16-09 — Temporary Loans Between District Funds—fiscal year 2016-17**
2. **Resolution #15-16-10 —Authority for the Board of Education to Improve Compensation and Benefits for Certain Categories of Employees after July 1, 2016**
3. **Resolution #15-16-11—Appropriation of the the Ending Balance to a Reserve**
4. **Resolution #15-16-12— Appropriation/Budget Transfers—fiscal year 2016-17**

E. Personnel

Adjourn to Executive Session

In accordance with the posted agenda, the Board might wish to adjourn to closed session during the course of the meeting to consider the topics indicated below:

***Personnel (Govt. Code Section 54957)**

***Collective Bargaining (Govt. Code Section 3549.1)**

***Discipline (Ed. Code Sections 35146 and 48918(c))**

***Litigation (Govt. Code 54956.9)**

***Real Property (Govt. Code Section 54956.8)**

V. Return From Executive Session

VI. Advance Planning

A. Suggested Agenda Items

B. Future Meeting Dates

1. The next regular meeting is scheduled for August 17, 2016.

VIII. Adjournment