

Santa Clara Elementary School District
Unaudited Actuals 2014-15
Executive Summary



Board of Education

Jason Raley, President
Lynne Peterson, Board Clerk
Deann Hobson, Board Member

Administration

Kari Skidmore, Teacher/Principal

August 19, 2015

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OVERVIEW

Santa Clara Elementary School District Unaudited Actuals: Fiscal Year 2014-15

The Santa Clara School was founded in 1879. The current school building “The Little Red School House” is not the original building or even on the original site. The schoolhouse was built in 1897 and is located on California SR 126 approximately half-way between the cities of Santa Paula and Fillmore.

The school has been in continuous operation since 1879 and today serves K-6 students who work together in one of the three school rooms. Much of the original character of the school and its facilities remains, although today modern equipment e.g. television, document cameras and computers are extensively used. The school retains its historic tradition of academic excellence.

The staff is small: two teachers, a part-time instructional aide, a part-time music instructor, one teacher/principal/superintendent, a part-time secretary, a part-time custodian, and other contracted services. School staff is dedicated to providing the kindergarten through sixth grade students with a safe, respectful, and accepting atmosphere where every student can learn. Our balanced curriculum emphasizes basic skills and creativity. The State Standards direct instruction. We strive to provide all students with the tools and experience to achieve personal excellence in academic learning, critical thinking, self-expression, and citizenship.

Parents are encouraged to be partners in their children’s education. Parents play a crucial role at Santa Clara through their active participation and involvement. There are two active, organized parent groups: the School Site Council (SSC) serves as an advisory council, and the Parent Teacher Organization (PTO) raises money and in many other ways supports Santa Clara Elementary and its students. Parents volunteer in classrooms, chaperone on field trips, attend Student of the Month Assemblies, and participate in other school activities and events. Communication is open and ongoing.

According to the California Longitudinal Pupil Achievement Data System (CALPADS) 56 students were enrolled on October 1, 2014 and the average daily attendance at P2 was 52.94.

MISSION STATEMENT

Santa Clara Elementary strives to provide a challenging education that fulfills the child's natural desire to learn. We offer a standards-based curriculum taught in multi-grade classrooms. Our school nurtures confident and creative individuals by making art, music and drama an essential part of the learning process. Santa Clara's unique size lends itself to a family-like atmosphere. Collaborative efforts from teachers, parents, staff, and community members encourage students to ask questions, solve problems and make thoughtful decisions in everyday life.

Board of Education

Jason Raley, President
Lynne Peterson, Board Clerk
Deann Hobson, Board Member

District Administration

Kari Skidmore, Teacher/Principal
Tami Peterson, Chief Business Official

Introduction:

Per Education Code 42100 (a), on or before September 15, the Governing Board shall approve an annual statement of all receipts and expenditures of the District for the preceding fiscal year and shall file the statement with the County Office of Education and on or before October 15, the County Office of Education shall verify the mathematical accuracy of the statements and shall transmit a copy to the Superintendent of Public Instruction. The statement is referred as Unaudited Actuals, SACS Financial Report. It is the District's intent to issue an Executive Summary to help the General Public understand the elements of the SACS Financial Report of the District.

District's Funds and Budget:

Accounting is the fiscal information system for business. The District's accounting, referred to as Governmental Accounting, is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

In FY 2014-15, there were four funds in the District accounting system. The District's funds include:

General Fund (Fund 01)

Deferred Maintenance Fund (Fund 14)

Capital Facilities Fund (Fund 25.1)

Special Reserve Fund for Capital Outlay Projects (Fund 40.1)

GENERAL FUND OVERVIEW

GENERAL FUND (Fund 01): This is the chief operating fund for the District. It is used to account for the ordinary operations of the District. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. In the General Fund, there are General Fund Unrestricted and General Fund Restricted.

General Fund Unrestricted: Unrestricted funds are monies received that are not restricted in their use. With the implementation of the Local Control Funding Formula (LCFF) and the Local Control Accountability Plan (LCAP) there is greater emphasis on local control. In 2013-14, the District transitioned from revenue limits to LCFF. Requirements for the LCAP were established that same year. Therefore, expenditures are now guided by the LCAP. The LCAP is a critical part of what makes LCFF work to support student success. Each LCAP is expected to include information about the goals, services, and spending plan that address the needs of all pupils and each significant subgroup. The District has taken steps to identify monies allocated in the LCAP utilizing management codes and locally unrestricted resources in 2014-15, as well as in 2015-16.

General Fund Restricted: This is to account for those projects and activities that are funded by external revenue sources that are legally restricted or restricted by the donor to specific purposes. For example, special education funds are restricted. They can only be spent on students with identified special needs and in the manner outlined in state and federal law.

General Fund Summary

Fiscal year 2013-14 was a time of change as Districts transitioned from Revenue Limits to the Local Control Funding Formula (LCFF). The LCFF is the largest change to California's school finance model in almost 40 years with implementation estimated to take eight years beginning in 2013-14. Under the new funding system, revenue limits and most state categorical programs have been eliminated. Districts receive funding based on the demographic profile of the students they serve and have gained greater flexibility to use these funds to improve the outcomes of students.

LCFF is composed of a Base Grant, Grade Span Adjustments, and Supplemental and Concentration Grants. The grade span adjustment for K-3 in 2014-15 was equal to \$729 per ADA. The Supplemental Grant is based upon the District's unduplicated pupil count which includes English Learners, Free or Reduced-Price Meal eligible students, and foster youth. The District had an unduplicated pupil count of 13 constituting a two-year average of 23.21% of the enrollment eligible for the supplemental add-on.

The District's Total LCFF Funding Target in 2014-15 was \$438,385 with the Total Floor Entitlement being \$383,189. The difference between the target and the floor entitlement is considered to be the "GAP" which is equivalent to \$55,196 in 2014-15. Only a percentage of the GAP will be funded each year with full funding anticipated by 2020-21. In 2014-15, Districts received 30.16% GAP funding. As a result, Santa Clara received \$16,647 in GAP funding and an Economic Recovery Target (ERT) payment in the amount of \$24,556 in 2014-15.

The District received total revenues in the amount of \$489,531 and had total combined expenditures in the amount of \$501,447. While on the surface it appears that the District deficit spent by \$11,915, the unrestricted ending fund balance increased by \$3,941. The District received

\$41,543 in unrestricted revenue but had restricted expenditures in the amount of \$64,380 with a net of -\$15,856.

In 2014-15, salaries were increased by 3% retroactively to July 1, 2014. Other major expenditures were for utilities, facilities maintenance and repair, psychologist and speech services, and services provided by Ventura County Schools Business Services Authority.

The unrestricted ending fund balance is \$612,090. The District has a Reserve for Economic Uncertainties in the amount of \$128,000 and has assigned amounts for Mandated Cost Reimbursement, Unrestricted Lottery, and the Education Protection Account. Santa Clara has an unassigned/unappropriated balance of \$366,295.

The following table shows General Fund activities for FY 2014-15:

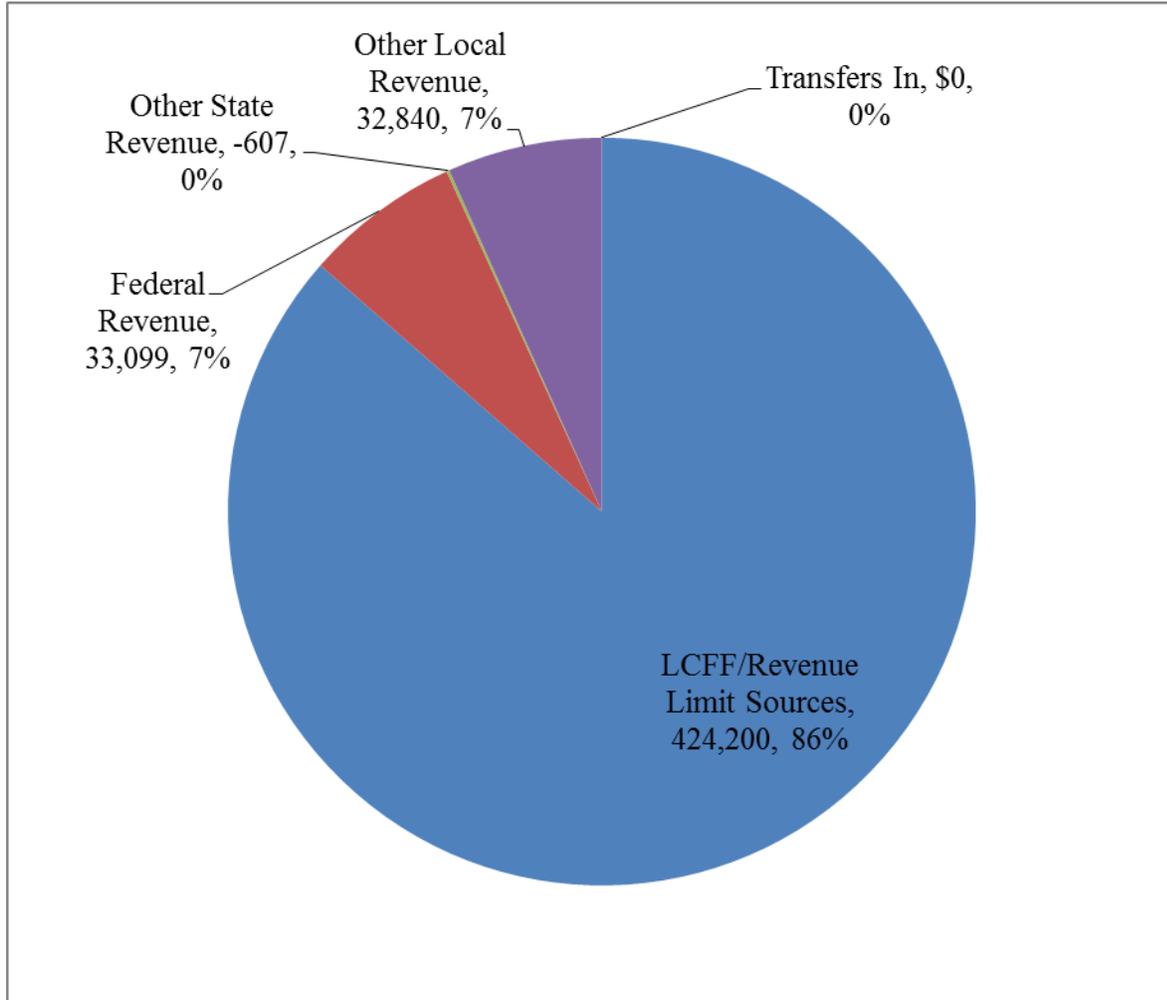
Unrestricted	FY 2014-15
Total Revenue	447,988.56
Total Expenditures	437,066.31
Contributions	(6,981.27)
Transfers In	0.00
Transfers Out	0.00
Net Increase (Decrease)	3,940.98
Beginning Balance	608,149.48
Ending Balance	612,090.46
Restricted	
Total Revenue	41,542.76
Total Expenditures	64,380.44
Contributions	6,981.27
Net Increase (Decrease)	(15,856.41)
Beginning Balance	159,997.76
Ending Balance	144,141.35
Combined (Unrestricted & Restricted)	
Total Revenue	489,531.32
Total Expenditures	501,446.75
Contributions	0.00
Transfers In	0.00
Transfers Out	0.00
Net Increase (Decrease)	(11,915.43)
Beginning Balance	768,147.24
Ending Balance	756,231.81
Components of Ending Fund Balance	
Revolving Cash	0.00
Prepaid Expenditures	0.00
Other Assignments	0.00
Restricted	144,141.35
Other Assignments	86,433.88
Reserve for Economic Uncertainties	128,000.00
Unassigned/Unappropriated	397,656.58

The following table illustrates the total General Fund activities for FY 2014-15 Unaudited Actuals compared to the Total General Fund activities for FY 2013-14 Audited Actuals:

Santa Clara Elementary School District			
Comparison of 2013/14 Audited Actuals to 2014/15 Unaudited Actuals			
	FY 2013/14 Audited Actuals Combined General Fund	FY 2014/15 Unaudited Actuals Combined General Fund	Difference %
Revenues:			
Revenue Limit/LCFF 8010-8099	402,048	424,200	5.22%
Federal Revenues 8100-8299	23,002	33,099	30.50%
Other State Revenues 8300-8599	52,838	(607)	-8800.33%
Other Local Revenues 8600-8799	34,302	32,840	-4.45%
Sub-total	512,190	489,531	-4.63%
Transfers In 8900-8929	-	-	
Contribution 8980-8999	-	-	
Total Revenues	512,190	489,531	-4.63%
Expenditures:			
Certificated Salaries : 1000-1999	202,340	202,703	0.18%
Classified Salaries : 2000-2999	64,618	65,499	1.35%
Employee Benefits : 3000-3999	63,847	67,143	4.91%
Books and Supplies : 4000-4999	43,864	20,330	-115.76%
Services, Other Operating Expenses : 5000-5999	121,153	145,772	16.89%
Capital Outlay : 6000-6999	10,498	-	
Other Outgo 7100-7299;7400-7499	-	-	
Indirect Costs/Transfer In 7300	-	-	
Sub-total	506,321	501,447	-0.97%
Transfers Out 7600-7629	-	-	
Total Expenditures	506,321	501,447	-0.97%
Revenue Over (Under) Expenditures	5,869	(11,916)	149.25%
Beginning Fund Balance	762,279	768,148	0.76%
Audit Adjustments	-	-	-
Other Restatements	-	-	-
Ending Balance, June 30	768,148	756,232	-1.58%
Components of Ending Fund Balance:			
RC/Stores/Prepaid Expenditures			
Restricted	159,998	144,141	-11.00%
Other Assignments	106,242	117,796	9.81%
Reserve for Economic Uncertainties	63,000	64,000	1.56%
Reserve for Economic Uncertainties - Local	63,000	64,000	1.56%
Unassigned/Unappropriated	375,908	366,295	-2.62%

GENERAL FUND REVENUES

The following graph represents the District's revenue sources in the amount of \$489,532:



LCFF Sources (Object 8010-8099): \$424,200

LCFF revenue constitutes 86% of the District revenue. This includes State Aide, Education Protection Account monies, and local revenue from property taxes. Property taxes were collected in the amount of \$140,104, Education Protection Account distributions were \$86,984, and the balance of LCFF came from State Aid in the amount of \$197,112.

Federal Revenue (Object 8100-8299): \$6,808 (Unrestricted); \$26,290 (Restricted)

This represents 7% of the total general fund revenues. The unrestricted amount is revenue from Medical Administrative Activities (MAA). The restricted amount includes funding for Special Education (\$9,091), Title II (\$1,081), Title III (\$366) and REAP (\$15,753).

Other State Revenue (Object 8300-8599): \$-607 (Unrestricted \$12,510; Restricted \$-13,117)

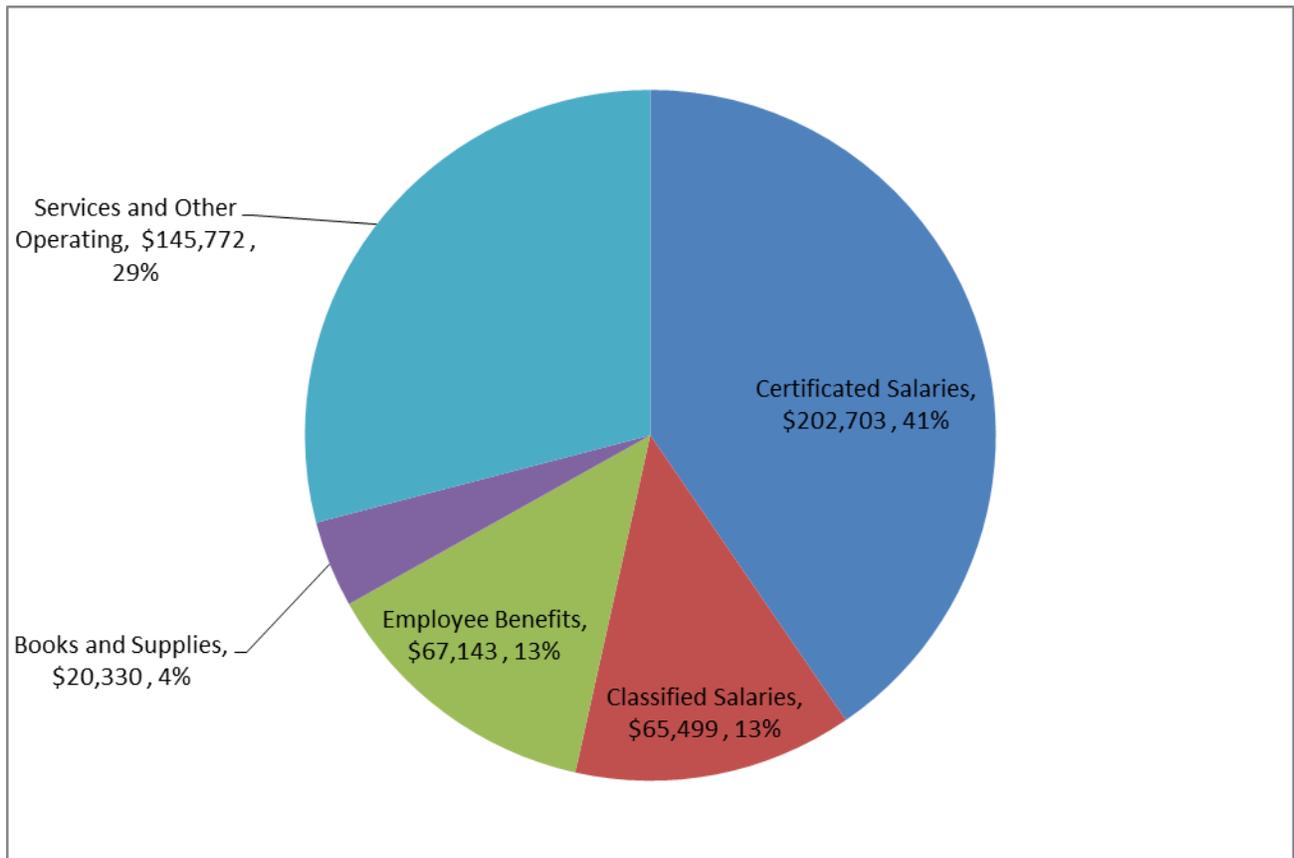
Other State Revenue has a combined negative balance as the accrual for the California Clean Energy Jobs Act was reversed (-\$15,158). Going forward, accounts receivable for this restricted resource will only be recognized when amounts are actually owed. The unrestricted funds include the mandated block grant (\$5,309) and unrestricted lottery (\$7,187). The restricted funds are for Restricted Lottery (\$2,041).

Other Local Revenue (Object 8600-8799): \$32,840 (Unrestricted \$4,471; Restricted \$28,369)

This represents 7% of the total general fund revenues. The unrestricted portions include interest income, other local revenue, and an unrestricted county transfer. The restricted portions include the County transfer for special education (\$21,358), food services sales (\$2,322) and other restricted local revenue (\$4,689).

GENERAL FUND EXPENDITURES

General Fund Expenditures: \$501,447 (Unrestricted \$437,066; Restricted: \$64,380)



Certificated Salaries (Object 1000-1999): \$202,703 (Unrestricted: \$184,990; Restricted \$17,713)

Certificated salaries are salaries for positions that require a credential or permit issued by the Commission on Teacher Credentialing. District staffing is determined annually according to the needs of the district. Certificated staffing for 2014-15 included 2.83 FTE charged to unrestricted resources and .17 FTE charged to special education resources. The District awarded a 3% salary increase retroactively to July 1, 2014. Certificated salaries represent 41% of the general funds expenditures.

Classified Salaries (Object 2000-2999): \$65,499 (Unrestricted: \$47,444; Restricted \$18,055)

This classification represents the salaries paid for the positions that do not require a credential or permit issued by the Commission on Teacher Credentialing. The positions in this classification are school secretary, music instructor, instructional aides, and facilities/grounds. The District awarded a 3% salary increase retroactive to July 1, 2014. Classified salaries constituted about 13% of the total general fund expenditures.

Employee Benefits (Object 3000-3999): \$67,143 (Unrestricted: \$59,458; Restricted \$7,685)

This classification is to account for employers' contributions to retirement plans (State Teachers' Retirement System, and Public Employees' Retirement System), health and welfare benefits, and the payroll related statutory costs such as Workers' Compensation, State Unemployment Insurance, FICA, and Medicare. Employee benefits constitute about 13% of the total general fund expenditures. The District's largest expenditure in 2014-15 was for salaries and benefits which represents 67% of the General Fund's budget.

Books and Supplies (Object 4000-4999): \$20,330 (Unrestricted \$18,043; Restricted \$2,286)

This is to account for expenditures for books and supplies, other reference materials, and non-capitalized equipment. Books and supplies represent about 4% of the District's total expenditures.

Services and Other Operation Expenditures (Object 5000-5999): \$145,772 (Unrestricted \$127,990; Restricted \$17,781)

This is to account for expenditures for services, rentals, leases, maintenance contracts, dues, travel, insurance, utilities, legal and other operating expenditures. It is about 29% of the total expenditures.

In 2014-15, Santa Clara did not expend monies for capital outlay or other outgo in the General Fund.

GENERAL FUND ENDING BALANCE

General Fund Ending Balance: There are several key Fiscal Indicators to evaluate the District's fiscal health. One of the key fiscal indicators is the Unrestricted Fund Balance. The following illustrates the ending balance for the General Fund:

Fiscal Year 2014-15			Unrestricted	Restricted	Combined
Beginning Balance			\$608,149	\$159,998	\$768,147
Total Revenue			\$447,989	\$41,543	\$489,531
Total Expenditures			\$437,066	\$64,380	\$501,447
Contributions			(\$6,981)	\$6,981	\$0
Net			\$3,941	(\$15,856)	(\$11,915)
Unaudited Actuals Ending Fund Balance - June 30, 2015			\$612,090	\$144,141	\$756,232
Components of Ending Fund Balance:					
Designated Economic Uncertainties (12%)			\$64,000	-	\$64,000
Economic Uncertainties - Local (12%)			\$64,000		
Restricted:					
Resource 6230	Prop 39 Clean Energy Job Act			\$15,158	
Resource 6300	Restricted Lottery			\$8,928	
Resource 6500	Special Education			\$115,619	
Resource 9xxx	Other Locally Restricted			\$4,437	
Assigned:					
Resource 0000	Mandated Cost Reimbursement		\$34,184		
Resource 1100	Unrestricted Lottery		\$31,362		
Resource 1400	Education Protection Account		\$52,250		
Unassigned/Unappropriated			\$366,295	-	\$366,295

OTHER FUNDS

OTHER FUNDS

DEFERRED MAINTENANCE FUND (Fund 14): This fund historically has been used to account for state apportionments and the District's contribution for deferred maintenance purposes. However with implementation of the Local Control Funding Formula, funds are included in the base grant in the General Fund. Revenues in 2014-15 only include interest in the amount of \$49. In 2014-15 no expenditures were incurred. The ending balance is \$16,023 at June 30, 2015.

CAPITAL FACILITY FUND (Fund 25.1): It is known as Developer Fees money. This fund is used to account for monies received from fees levied on developers or other agencies as a condition of approving a development. The interest earned in this fund is restricted to this fund. The expenditures in this fund are restricted to the purposes specified in agreements with the developer or specified in Government Code. The revenue in the amount of \$26 represents interest income. No developer fees were collected. In 2014-15 no expenditures were incurred. The ending balance is \$8,720 at June 30, 2015.

SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS (Fund 40.1): This fund exists to provide for the accumulation of general fund monies for capital outlay purposes. This fund may also be used to account for any other revenues specifically for capital projects. The interest income is \$1,454 and no expenditures were incurred in 2014-15. The ending balance is \$475,183 on June 30, 2015.

Final Note:

As we reflect on the budget activities of 2014-15 and focus on the challenges ahead including Common Core State Standards and Smarter Balanced Assessments, our commitment to providing a challenging education that fulfills a child's nature desire to learn remains unchanged.